

## INSTRUCTIONS: **BENEFITS BENCHMARKING SURVEY**

### **WHAT INFORMATION WILL I RECEIVE BY PARTICIPATING IN THE SURVEY?** Plan design statistics by locally & nationally

- Deductibles
- Office Visit Copayments
- Medical Plan Cost Increases
- Monthly Premiums (Single/Family)
- Monthly Employee Contributions (%) (Single/Family)
- Wellness
- Benefits Offered

### **IS OTHER MORE DETAILED INFORMATION AVAILABLE?**

YES. The survey contains hundreds of data elements. Additional information is available and may be requested based on your specific needs.

- You can also watch [this video](#) for more information about the survey.

### **WILL MY INFORMATION REMAIN PRIVATE?**

YES. We take your privacy very seriously and take every precaution to ensure your trust is not violated. Your information is confidential, and we do not share your specific results with anyone but you. All information is aggregated and de-identified when shared publicly. Additionally, all information sent is secured through password protection and firewall security.

# THE PREMIER EXPERIENCE

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### **IS THE SURVEY EASY TO COMPLETE?**

YES. We hired one of the nation's most highly respected actuarial consulting firms to produce a survey that is quick and easy to navigate. You can complete the survey online in an average of about 15 to 30 minutes as a returning user, 30-60 minutes as a new user starting from scratch.

### **BEFORE YOU BEGIN, YOU WILL NEED THE FOLLOWING INFORMATION AVAILABLE:**

- Plan designs (typically found in your Summary Plan Descriptions)
- Total monthly premiums (budgeted rates), monthly employee contributions (dollar amounts) and enrollment
- Time off, wellness, disease management, voluntary benefits, leaves of absence and other miscellaneous and innovative benefits you offer

Additionally, your responses are saved throughout so you can come back and finish the survey later.

### **HOW CAN I PARTICIPATE AND WHEN WILL I RECEIVE MY RESULTS?**

FOLLOW THIS LINK: [http://bit.ly/PCP\\_BenchmarkSurvey](http://bit.ly/PCP_BenchmarkSurvey)

Note email addresses are necessary in order for respondents to save and view responses. Your time will yield a FREE comprehensive benchmarking report and invitation to our 2019 survey results seminar. We do not use email addresses for any other purpose.

### **RESPONSES MUST BE SUBMITTED BY JUNE 15, 2019.**

Results: We will be offering a 2019 Survey Results Seminar where you can receive your results.

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### **FOR NEW PARTICIPANTS:**

Open the survey site and create a new account by clicking the link “New to the Survey”. Then enter your Organization Name, Email Address, Password, and Password Confirmation information in the boxes and click next.

Once you have logged into the survey, you can begin entering your information. When you are ready to move on to another section, the best way to navigate through the survey is to use the << BACK and NEXT >> buttons. Each time you click NEXT >> the information you have entered thus far will be saved. At any time, you can choose NEXT >> or SAVE & FINISH LATER and close your browser to exit the survey and return at a later time. Even if you proceed through the entire survey and click on the SUBMIT button at the end, you can always log back in later to make edits if necessary.

### **CURRENT PLAN INFORMATION YOU WILL NEED BEFORE STARTING:**

- General – location, industry, number of employees, legal structure, etc.
- Medical
- Dental
- Life & disability
- Time off
- Wellness & disease management
- Vision
- Retirement
- Innovative benefits
- Other benefits

### **ADDITIONAL TIPS:**

- The more answers you provide, the more accurate and powerful our analysis will be for you
- Do NOT type dollar signs (\$), percentage signs (%), or commas (,) while entering data
- If your company’s benefits do not exactly fit the survey parameters, please complete the questions as best as you can with the format given.

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